



'Love God, love others, love ourselves'

Archbishop Cranmer C.of E. Primary Taunton Publication Scheme 2008 - 9

The Governing Body is responsible for this scheme

1. Introduction

Following the Freedom of Information Act 2000 one of the aims is that all schools should be clear and proactive about the information they will make public. All information in our publication scheme is available for you, some through our web site www.abcprimary.co.uk otherwise in paper form. Some information which we hold may not be made public, for example personal Information.

1. Aims and Objectives

'In partnership with parents and carers we aim to create a caring & happy community in which Christian values are upheld and where children and adults are valued and nurtured, enabling them to achieve educational excellence and personal growth

2. The classes of information that we undertake to make available are organised into four broad topic areas;
- a. School Prospectus
 - b. Governors Documents
 - c. Pupils and Curriculum
 - d. School Policies and other general information
- about the school.

2. How to request information

E mail; office@archbishopcranmer.somerset.sch.uk

Telephone; 01823 272553

Contact address : Archbishop C of E Community Primary School,
Cranmer Road, Taunton, Somerset. TA1 1XU.

To help us process your request quickly, please clearly mark any correspondence 'PUBLICATION SCHEME REQUEST'.

If the information you're looking for isn't available you can still contact the school to ask if we have it.

3. Paying for Information

Information published on our website is free. If you don't have Internet access, you can access our website using a local library or an Internet café.

If your request means that we have to do a lot of photocopying or printing, or pay a large postage charge we will let you know the cost before fulfilling your request.

4.SCHOOL PROSPECTUS

Class Structure	School Uniform Information	Special Educational Needs
Christian Foundation	School Council	Religious Education and Acts of Worship
School Information	School Lunches	Homework Policy
Statement re; safeguarding children	Your Child's Welfare	Sex and Relationship Education
Mission Statement and Aims	Our School Curriculum	Accessibility and Disability Plan
Starting School Information	Keeping in Touch with you	Current School Priorities
Times of the School Day	Concerns and Complaints	School Website information

5. School Profile

5: 1 The statutory contents of the school profile has three elements-

- Performance data pre-populated by the DCFS
- A summary of the latest OFSTED Report
- Narrative sections written by the school

5:2 Narrative written by the school include the following headings;

- What have been our successes this year?
- What are we trying to improve?
- Have have our results changed over time?
- How are we making sure that every child gets teaching to meet their individual needs?
- How do we make sure our pupils are healthy, safe and well supported ?
- What have we done in response to OFSTED?
- How are we working with parents and the Community?

6 Instrument of Government

- 6.1 The name of the school is **Archbishop Cranmer Church of England Community Primary School**.
- 6.2 The school is a voluntary controlled school
- 6.3 The name of the governing body is:
The Governing Body of Archbishop Cranmer Church of England Community Primary School.
- 6.4 The governing body shall consist of:
5 parent governors
1 LEA governor
3 staff governors
2 community governors
3 foundation governors
- 6.5 Total number of governors: 14
- 6.6 The foundation governors shall be appointed as follows:
1 foundation governor is appointed by St James' Parochial Church Council
1 foundation governor is appointed by the Bath and Wells Diocesan Board of Education on a nomination from St James' Parochial Church Council.
- 6.7 (a) The holder of the following office shall be a foundation governor ex-officio:
Vicar of St James' Church, Taunton
(b) The Archdeacon of Taunton shall be entitled to appoint a foundation governor to act in the place of the ex-officio foundation governor whose governorship derives from the office named in (a) above, in the event that the ex-officio foundation governor is unable or unwilling to act as a foundation governor, or has been removed from office under regulation 23(2) of the Regulations.
- 6.8 The Archdeacon of Taunton is entitled to request the removal of the ex-officio foundation governor and to appoint any substitute governor.
- 6.9 The school has a trust deed.
- 6.10 Ethos statement

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the church at parish and diocesan level. The school aims to serve its community by providing an education of the highest quality within the content of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils.

6.11 This instrument of government comes into effect on 1 September 2004

This instrument was made by order of Somerset Local Education Authority on 30 March 2004.

7 Minutes of meetings of the Governing Body and its Committees, current and the last full academic year are on display in the school reception area.

8. Pupil & Curriculum Policies

Home/school agreement

Curriculum Statement

Sex and Relationship Policy

Special Educational Needs

Accessibility Plan

Race Equality

Collective Worship

Child Protection : Safeguarding Children

Behaviour and Anti-Bullying Policy

9. School Policies and other information related to the school

Ofsted Report & subsequent action plan

Charging and Remissions

School Session times and Dates

Health and Safety Policy

Complaints Procedure

Performance Management of Staff

Staff Conduct, Discipline and Grievance

Curriculum Circulars & Statutory Instruments

Admission Policies

10. 1 Feedback and Complaints

We welcome any comments or suggestions about this publication scheme. If you want to make any comments about this publication scheme or if you require further assistance or wish to make a complaint then initially this should be addressed to the Headteacher of the school.

10. 2 If you are not satisfied with the assistance that you get or if we have not been able to resolve your complaint and you feel that a formal complaint needs to be made then this should be addressed to the Information Commissioner's Office. Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or

Enquiry /Information Line: 01625 545 700

E Mail:publications@ic-foi.demon.co.uk

Website: www.informationcommissioner.gov.uk

Target Review Date	Date Reviewed	Committee	
Autumn 2008		Finance and Premises	SMcB
Autumn 2009		Finance and Premises	SMcB
Autumn 2010		Finance and Premises	SMcB

